

Mary E. Phillips High School

SIP Team Meeting

Room 1213

November 29, 2016

2:30 – 3:45pm

Ground Rules:
 Be positive
 Respect All Colors
 Speak the truth in love
 No Sidebars
 Adhere to agenda
 Begin & end on time

MEPHS Vision

Mary Phillips High School will be the highest performing high school in Wake County.

MEPHS Mission:

Mary E. Phillips will provide a relevant and engaging education and will graduate students who are collaborative, creative, effective communicators and critical thinkers.

SIP Team Mission:

The mission of the team is to directly support the school's overall mission. We will target goals and develop key processes to increase student achievement, augment the use of 21st century tools for more effective teaching and subsequent learning, while simultaneously promoting positive climate and positive student behaviors that are conducive to high levels of accomplishment.

Meeting Outcomes: Upon completion of this meeting, participants will:

- Year-to-Date Updates
- Year-to-Date Status

Roles:

Facilitator: Diaz

Recorder: Martin Harris

Timekeeper: Miller

| | WHAT | WHO | TIME |
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| START UPS | <ul style="list-style-type: none"> • Ground Rules • Agenda Agreement • Celebrations <ul style="list-style-type: none"> o Ms. Harris made it to the end of the day! | Team | 5 mins |
| SIP Team | <ul style="list-style-type: none"> • Data Team <ul style="list-style-type: none"> o Kahoot game on data teams | Team | 15 mins |
| Student Achievement Report Out | <p>By June 2018, Mary E. Phillips will increase student achievement by “meeting” growth expectations in 100% of EVAAS measured (EOC) testing courses.</p> <p>Status of Action Steps</p> <p>(Aug) Walkthrough Expectations Done by administration Change in the format will be re-evaluated (having administrators fill out the forms) by 11/30/16</p> <p>(Aug) Whole Child Consultant Scheduling To be determined by administration Mrs. Harris will ask by 11/30/16</p> <p>(Sep) Walkthrough instrument/rubric Done</p> <p>(Sep) Walkthrough Schedule Potentially amend to have administration collect and analyze</p> <p>(Ongoing) Walkthrough data collection etc. Done..11/29/16</p> <p>Status of Progress toward Goal</p> | Martin Harris | 20 mins |

Quote of the Day – Blaming teachers for the problems in education is like blaming doctors for people getting sick.~~Author Unknown

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| | <ul style="list-style-type: none"> ● Most Recent Data Collected <ul style="list-style-type: none"> ○ Quarterly Celebration <ul style="list-style-type: none"> ▪ 11/17/16 ○ Report Card Grades <ul style="list-style-type: none"> ▪ 11/29/16 ○ Walkthroughs <ul style="list-style-type: none"> ▪ Ongoing ● Goal Team Analyzed Data and Results: <ul style="list-style-type: none"> ○ strengths <ul style="list-style-type: none"> ▪ RELIABLE AND UNIFORM DATA (REPORT CARDS) ▪ MATH/SCIENCE LAB ○ concerns <ul style="list-style-type: none"> ▪ 4Cs MONITORING IS CHALLENGING ▪ FFs INTERFERE WITH ACCURATE PROGRESS MONITORING ○ root causes <ul style="list-style-type: none"> ▪ FFs ARE A REFLECTION OF ATTENDANCE AND NOT GRADES ▪ TOO MANY PEOPLE OBSERVING/LOOKING FOR SAME INFO ▪ ADDITIONAL HELP FOR STUDENTS AND TEACHERS (math/science lab) ○ solutions <ul style="list-style-type: none"> ▪ PERHAPS ADMIN CAN FILL OUT OBSERVATION FORMS, BASED ON THEIR SNAPSHOTS. ▪ AMEND DATA COLLECTION DATES TO REFLECT BUY-BACK GRADE CHANGES ● Summary <ul style="list-style-type: none"> ○ Some things are pending due to a need to meet with administration in regards to 4cs data collection and Whole Child Consultant professional development. Data collection dates should be re-visited to reflect FFs changes. ● Next Steps <ul style="list-style-type: none"> ○ speak to administration about Whole Child Consultant ○ Potentially amend to have administration collect and analyze | | |
| School Climate Report Out | <p>By June 2018, we will have a "shared vision" as shown by the TWC, increasing from a previous 64.5% to a minimum of 75%.</p> <p>Status of Action Steps (Aug) PTSA membership expectations (Sep) PTSA baseline determined</p> <p>(Sep) PTSA meeting schedule & communicated</p> | Thomas | 20mins |

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| | <p>1st Thursday of every month (per Ms. Nelson's e-mail)</p> <p>(Sep) PTSA membership attendance tracking tool</p> <p>To be developed</p> <p>(Aug) Student attendance tracking tool</p> <p>(Ongoing) Monthly student attendance tracking</p> <p>(Aug) Student Events/Activities Tracking Tool</p> <p>(Oct) Student Engagement Survey</p> <p>(Sep) Climate Survey</p> <p>Status of Progress toward Goal</p> <ul style="list-style-type: none"> ● Most Recent Data Collected <ul style="list-style-type: none"> ○ PTSA membership ○ Student Attendance ○ Climate Survey ● Goal Team Analyzed Data and Results: <ul style="list-style-type: none"> ○ strengths ○ concerns ○ root causes ○ solutions ● Summary ● Next Steps | | |
| Quarterly Review | <p>Presentation Flow:</p> <ul style="list-style-type: none"> ● Diaz to intro ● Goal Mgr or representative to present respective goal ● Review Google Presentation Doc | Diaz | 10 mins |
| MEETING (+/Δ) | <ul style="list-style-type: none"> ● + ended early ● Δ low attendance | Team | 2 mins |

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