

# Mary E. Phillips High School

## SIP Team Meeting

Room 1213

May 3, 2016

2:45 to 3:45 pm

### Ground Rules:

- Be positive
- Respect All Colors
- Speak the truth in love
- No Sidebars
- Adhere to agenda
- Begin & end on time

### MEPHS Vision

Mary Phillips High School will be the highest performing high school in Wake County.

### MEPHS Mission:

Mary E. Phillips High School will provide a relevant and engaging education and will graduate students who are collaborative, creative, effective communicators and critical thinkers.

### SIP Team Mission:

The mission of the team is to directly support the school's overall mission. We will target goals and develop key processes to increase student achievement, augment the use of 21st century tools for more effective teaching and subsequent learning, while simultaneously promoting positive climate and positive student behaviors that are conducive to high levels of accomplishment.

**Meeting Outcomes:** Upon completion of this meeting, participants will have:

- Review new SIP and finalize to-date.
- Review proposed measurable process checks and finalize.

*Quote of the Day – Give me six hours to chop down a tree and I will spend the first four sharpening the axe.~~Abraham Lincoln*

Facilitator: Diaz

Recorder:

Timekeeper:

	WHAT	WHO	TIME
<b>START UPS</b>	Ground Rules Agenda Agreement <b>Agenda was reviewed and agreed to. Outcome is to review New SIP and finalized goals, KP, and MPC</b>	Team	2 mins
<b>REVIEW</b>	School Improvement Website Review all areas within SIP website for completeness to date and meet criteria accordingly. <b>Juan has started to input SIP information into the official SIP site and template. CNA has been completed as well as team members. Mission, vision, and value statements have been completed as they are set by the county. Nicolle Martin Harris's name was changed on 2 documents due to spelling errors. Goals have been entered along with key processes.</b> <ul style="list-style-type: none"> <li>● Student Achievement               <ul style="list-style-type: none"> <li>○ Goal</li> <li>○ Key Process</li> </ul> </li> <li>● School Climate               <ul style="list-style-type: none"> <li>○ Goal</li> <li>○ Key Process</li> </ul> </li> </ul> <b>Student achievement goal is good to go.</b>	Team	20 mins
<b>NEW SIP WORKING TEMPLATE</b>	SIP Template (2016-2018) <ul style="list-style-type: none"> <li>● Student Achievement               <ul style="list-style-type: none"> <li>○ Measurable Process Check(s) Meets Criteria?</li> </ul> </li> <li>● School Climate               <ul style="list-style-type: none"> <li>○ Measurable Process Check(s) Meets Criteria?</li> </ul> </li> </ul>	Harris  Baldwin	15 mins  15mins
<b>NEXT STEPS</b>	<ul style="list-style-type: none"> <li>● Submitting SIP Measurable Process Checks to Central Office by Friday, May 6th</li> <li>● Next meeting May 10, room 1213, at 2:45 to finalize Action Steps</li> </ul>	Diaz	1 min
<b>MEETING (+/Δ)</b>	<b>Started &amp; ended on time</b> <b>Poor attendance</b>	Team	1 min

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