

Mary E. Phillips High School

SIP Team Meeting

Room 1213

April 26, 2016

2:45 to 3:30 pm

Ground Rules:

- Be positive
- Respect All Colors
- Speak the truth in love
- No Sidebars
- Adhere to agenda
- Begin & end on time

MEPHS Vision

Mary Phillips High School will be the highest performing high school in Wake County.

MEPHS Mission:

Mary E. Phillips High School will provide a relevant and engaging education and will graduate students who are collaborative, creative, effective communicators and critical thinkers.

SIP Team Mission:

The mission of the team is to directly support the school's overall mission. We will target goals and develop key processes to increase student achievement, augment the use of 21st century tools for more effective teaching and subsequent learning, while simultaneously promoting positive climate and positive student behaviors that are conducive to high levels of accomplishment.

Meeting Outcomes: Upon completion of this meeting, participants will have:

- Status of current goals.
- Work towards completing new SIP template.

Quote of the Day – Give me six hours to chop down a tree and I will spend the first four sharpening the axe.~~Abraham Lincoln

Facilitator: Diaz

Recorder: Bodolus

Timekeeper: Thomas

	WHAT	WHO	TIME
START UPS	<p>Ground Rules Agenda Agreement</p>	Team	2 mins
<u>ORGANIZATION STRUCTURE</u>	<p>2016-2018 School Improvement Plan:</p> <ul style="list-style-type: none"> ● Goal: Student Achievement <ul style="list-style-type: none"> ○ Rubric: Technology ● School Climate <ul style="list-style-type: none"> ○ KP: Student Attendance 	Diaz	2 min
<u>SIP MANAGEMENT TOOL</u>	<p>Status/Review of current SIP (2014-2016)</p> <ul style="list-style-type: none"> ● Student Achievement - activities are ongoing; Ms. Martin-Harris will update SIP management tool ● Technology - Ms. Miller not present (training); will update in future ● Attendance - Mr. Escamilla need to update SIP management document with updated data ● Climate - Ms. Baldwin: SIP management document up to date; climate web site has been updated for this cycle; 	Harris Miller Escamilla Baldwin	5 mins 5 mins 5 mins 5 mins
<u>NEW SIP WORKING TEMPLATE</u>	<p>Review SIP Template (2016-2018) Mr. Diaz shared criteria for SMART goals & Key Processes from the SIP chair meeting.</p> <ul style="list-style-type: none"> ● Student Achievement <ul style="list-style-type: none"> ○ Goal Meets Criteria? - proposed goal meets criteria ○ Key Process Meets Criteria? ● School Climate <ul style="list-style-type: none"> ○ Goal Meets Criteria? - <p>-recommendation: collaborate with colleagues, shared vision, safe environment, raising issues - all reflect a possible issue with communication - want to focus parent, student, staff involvement -revise goal based on feedback from Teacher Working Condition survey Ms. Baldwin needs to update goal in template</p> <ul style="list-style-type: none"> ○ Key Process Meets Criteria? <p>Key Processes will always begin with “Teachers/Staff will...” followed by an action verb with intent to accomplish.</p>	Team Harris Baldwin	10 mins 10 mins
NEXT STEPS	<ul style="list-style-type: none"> ● Submitting SIP to Central Office by Friday, Apr 29th ● Next meeting May 3, room 1213, at 2:45 	Diaz	1 min
MEETING (+/Δ)	<p>Minus - poor attendance Plus - begin/end on time; finalized goals</p>	Team	1 min

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