

Mary E. Phillips High School

SIP Team Meeting

Room 1213

April 12, 2016

2:45 to 3:45 pm

Ground Rules:

- Be positive
- Respect All Colors
- Speak the truth in love
- No Sidebars
- Adhere to agenda
- Begin & end on time

MEPHS Vision

Mary Phillips High School will be the highest performing high school in Wake County.

MEPHS Mission:

Mary E. Phillips High School will provide a relevant and engaging education and will graduate students who are collaborative, creative, effective communicators and critical thinkers.

SIP Team Mission:

The mission of the team is to directly support the school's overall mission. We will target goals and develop key processes to increase student achievement, augment the use of 21st century tools for more effective teaching and subsequent learning, while simultaneously promoting positive climate and positive student behaviors that are conducive to high levels of accomplishment.

Meeting Outcomes: Upon completion of this meeting, participants will have:

- Understand new organizational goals/structure
- Status of current goals.
- Work towards completing new SIP template.

Quote of the Day – Give me six hours to chop down a tree and I will spend the first four sharpening the axe.~~Abraham Lincoln

Facilitator: Diaz

Recorder: Baldwin

Timekeeper:

	WHAT	WHO	TIME
START UPS	Ground Rules Agenda Agreement	Team	2 mins
<u>ORGANIZATION STRUCTURE</u>	Goals: <ul style="list-style-type: none"> • Student Achievement <ul style="list-style-type: none"> o Technology • Student Attendance • School Climate <p>We reviewed the flowchart for the new SIP team.</p> <p>New SIP to be composed of 3 goals--Student Achievement will absorb Tech goal.</p>	Diaz	2 min
<u>SIP MANAGEMENT TOOL</u>	Status/Review of current SIP (02014-2016) <ul style="list-style-type: none"> • Student Achievement • Technology • Attendance • Climate <p>Reviewed SIP Management Spreadsheet. Includes input from Quarterly Reviews, action steps, and upcoming deadlines for formation of new goals.</p> <p>All have viewing access to it. Goal managers able to comment in order to update.</p>	Harris Miller Escamilla Baldwin	5 mins 5 mins 5 mins 5 mins
<u>NEW SIP WORKING TEMPLATE</u>	<ul style="list-style-type: none"> • Review Template • Goal Teams <u>break out</u> <p>Reviewed the new document for creating new SIP Goals. This document was created to help guide you through the process. We are a little behind schedule. Please check and look over past due dates. Also, please note the “COMPREHENSIVE NEEDS ASSESSMENT” section in creating new goals.</p> <p>Review goals and ensure that they are clear.</p> <p>Attendance team needs to demonstrate how they plan to collect this data.</p> <p>Please meet with goal teams to complete the guide.</p>	Diaz Teams	5 mins 30 mins
NEXT STEPS	1. Next meeting April 19, room 1213, at 2:45	Diaz	1 min
MEETING (+/Δ)	Email your +/- Only 3.5 people in attendance. :(Team	0 min

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