

Mary E. Phillips High School
SIP Team Meeting
Room 1213
October 16, 2015
1:30 – 2:40pm

Ground Rules:

- Be positive
- Respect All Colors
- Speak the truth in love
- No Sidebars
- Adhere to agenda
- Begin & end on time

MEPHS Vision

Mary Phillips High School will be the highest performing high school in Wake County.

MEPHS Mission:

Mary E. Phillips will significantly increase achievement for all students regardless of background or societal factors by developing a caring respectful environment and creating a culture of excellence through rigorous and relevant 21st century curricula that fosters relationships and produces responsible global citizens.

SIP Team Mission:

The mission of the team is to directly support the school's overall mission. We will target goals and develop key processes to increase student achievement, augment the use of 21st century tools for more effective teaching and subsequent learning, while simultaneously promoting student behaviors that are conducive to high levels of accomplishment.

Meeting Outcomes: Upon completion of this meeting, participants will:

- Review Updated SIP Document – CNA (Comprehensive Needs Assessment)
- Fully understand Quarterly Review Expectations

Quote of the Day – Give me six hours to chop down a tree and I will spend the first four sharpening the axe.~~Abraham Lincoln

Roles:

Facilitator: Diaz

Recorder: Escamilla

Timekeeper: Thomas

	WHAT	WHO	TIME
START UPS	Ground Rules Agenda Agreement	Team	3 min
REVIEW UPDATES TO SIP (CNA)	Updates: <ul style="list-style-type: none"> • Student Achievement • Instructional Practices/Strategies • Perception • Program • Data Summary No Updates: <ul style="list-style-type: none"> • Student & Staff Demographics Other Updates: <ul style="list-style-type: none"> • Vision 2020 (throughout SIP) 	Diaz	10 min
QUARTERLY REVIEW PROCESS	QR Process should include: <ul style="list-style-type: none"> • Data • Strengths & Challenges within the school • Overview of next steps • Evaluation/Feedback of current program • Overall picture of where the school is at. QR Videos: (view with your analytical thinking cap) <ul style="list-style-type: none"> • Before Quarterly Review • Before/During/After Quarterly Review Google Tracking Doc Versus WCPSS Tracking Doc Document: Reflections on Quarterly Reviews (Revised: Make it our own)	Diaz	50 min
QUARTERLY REVIEW EXPECTATIONS	Presentation? <ul style="list-style-type: none"> • Each Goal Team will present their goal's progress/information • Suggestions? <ul style="list-style-type: none"> ○ PowerPoint? Order: <ul style="list-style-type: none"> • School Climate • Technology • Student Achievement • Student Attendance 	Diaz	5 min
NEXT STEPS	<ul style="list-style-type: none"> • Each goal team to review QR process • Fill in Google Doc, "Reflections on Quarterly Reviews" • Prepare for QR Presentation 		
MEETING (+/Δ)		Team	2min

Quote of the Day – Give me six hours to chop down a tree and I will spend the first four sharpening the axe.~~Abraham Lincoln

Notes on SIP Meeting 1:30 pm 10-15-15

Review SIP mission

Updates – achievement, data, etc. and Vision 2020

Chair issues *** diaz will fix

Qtr rev process—visits from new Teila guy

--data, strengths/challenges, next steps, overview, etc

Thinking cap videos: V1 MHS attend problem

Problem easy and clear, but solutions are the tough part.

Can think out of box about numbers—ex. Our kids are better now than they were before!

Who are the culprits, what months/days/seasons, etc?

“new metric” for our school option - - work in progress

Video 2 – purpose of Qtr Rev pre/during/post meeting. FVES case sample

District doc of Achievement Data Tracking used by other schools.

MEPHS Track doc only editable by Mgr—keep updated monthly.

*** Diaz Revisit tracking doc of attend.

Reflections on Qtr Reviews using the template strength/weakness guide.

Decide what protocol to use -- ex SWOT chart

Qtrly Review is 11/20/15

Expectations--each Goal team present progress/info with their goal.

***Diaz put Climate last to end on "happy" note

Each goal team meet to rev process, don't wait til last min. (use SWOT or CNA Rev. template or ??)

Quote of the Day – Give me six hours to chop down a tree and I will spend the first four sharpening the axe.~~Abraham Lincoln