

**Mary E. Phillips High School  
Quarterly Review Meeting  
Media Center  
November 7, 2014  
1:00 – 2:20 pm**

**MEPHS Vision**

Mary Phillips High School will be the highest performing high school in Wake County.

**MEPHS Mission:**

Mary E. Phillips will significantly increase achievement for all students regardless of background or societal factors by developing a caring respectful environment and creating a culture of excellence through rigorous and relevant 21st century curricula that fosters relationships and produces responsible global citizens.

**Meeting Outcomes:** Upon completion of this meeting, participants will:

- Be aware of our school's year-to-date SIP progress.

**Roles:**

**Facilitator: Diaz**

**Recorder: Miller**

**Timekeeper: Martin**

|                         | WHAT   | WHO    | TIME   |
|-------------------------|--|--------|--------|
| <b>START UPS</b>        | Ground Rules <ul style="list-style-type: none"> <li>• Be positive</li> <li>• Respect all colors</li> <li>• Speak the truth in love</li> <li>• No Side-bars/One at a time</li> <li>• Adhere to the agenda</li> <li>• Begin &amp; end on time</li> </ul> Agenda Agreement<br><br>Celebrations <ul style="list-style-type: none"> <li>• New faculty member: Ms. Williams!</li> <li>• Thanks to Mr. Spicer (Diaz)!</li> <li>• Staff won the basketball tournament</li> <li>• Ms. Whitlock is back (yay)!!</li> </ul> | Diaz   | 2 min  |
| <b>OVERVIEW</b>         | • PowerPoint Presentation  | Taela  | 10 min |
|                         | • Video: The Golden Circle   | Diaz   | 6 min  |
| <b>QUARTERLY REVIEW</b> | • Technology Goal <ul style="list-style-type: none"> <li>• Survey will be done quarterly</li> <li>• For data to be more consistent, an</li> </ul>  | Miller | 10 min |

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| <p><b>GOAL RESULTS</b></p> | <p>increase in survey participation is needed.</p> <p>School Climate Goal</p> <ul style="list-style-type: none"> <li>• Add 1:1 work with Literacy Coaches (See Godwin)?</li> <li>• Add Mix It Up to list for “Trickle Down Effect”</li> <li>• Exceeded goal (yay!)</li> <li>• Change “Teacher of the Month” to “Staff of the Month”</li> <li>• What are the students’ survey results (See Burt)?</li> </ul> <p>Student Behavior</p> <ul style="list-style-type: none"> <li>• Can we look at attendance data during irregular school weeks (Godwin)?</li> <li>• How effective are the attendance letters in increasing attendance (Burt)?</li> <li>• Can we have an incentive? It should be consistently applied (Lilly)?</li> <li>• There is a direct correlation between attendance and A/B Honor Roll</li> </ul> <p>Student Achievement</p> <ul style="list-style-type: none"> <li>• HELP WANTED! A committee is needed to evaluate teacher rubrics.</li> <li>• We met expected growth in all EOCs and the ACT</li> <li>• Get NCFE data from Colvin</li> <li>• Can we apply more of an emphasis on the use of seminar (Wood)? What a sign up for seeing their <i>assigned</i> teachers for extra help (Lilly &amp; C. Williams)?</li> <li>• Are we going to factor in attendance and buying-back time (Burt)?</li> <li>• Are we going to have some sort of celebration for students who earn A/B Honor Roll (Baldwin)?</li> <li>• Can we consider 80/80 based on attendance (Godwin)?</li> </ul> | <p>Martin</p> <p>Escamilla</p> <p>Harris</p> | <p>10 min</p> <p>10 min</p> <p>10 min</p> |
| <p><b>CLOSING</b></p>      | <p>Closing Comments</p> <ul style="list-style-type: none"> <li>• Read the scenario and examine the report card on the student</li> <li>• Students can buy back time in the library starting at 7:00 AM. However,</li> </ul>  | <p>Colvin</p>                                | <p>10 min</p>                             |

|                      |   |      |       |
|----------------------|---|------|-------|
|                      | <p><b>they must have</b> pass from a teacher to sign-in.</p> <ul style="list-style-type: none"> <li>• Can buy-back time be broken down into individual classes to keep students accountable (Baldwin)?</li> <li>• What about students buying-back time specifically with the teacher they missed class (Burt)?</li> <li>• How long do students need to be present in class to be counted <b>as present</b> (Leavell)?</li> <li>• Only “P” or “F” for LIFE/Seminar because it is a <b>year-long</b> course</li> <li>• <b><u>“INC” needs to be approved by administration</u></b></li> <li>• Education Data Used for Coordination of Management (EDUCM) <ul style="list-style-type: none"> <li>○ Highlighted 12 schools: admin needs to state their case for every decision made at their school</li> </ul> </li> </ul> |      |       |
| <b>MEETING (+/D)</b> | <p>Pluses</p> <ul style="list-style-type: none"> <li>• Minds clear</li> </ul> <p>Deltas</p>   | Diaz | 2 min |